Items Relevant to Other Workgroups

■ None

Attendees

Barb Ritter	*Teresa Duhl*
Heather Wiegard	*Vanessa McDonald*
Gerry Leslie	*Stacey Varela*
Andrea Kuhn	*Nancy McCrohan, PPA*
Denise Dunn	*Scott Southard, PPA*

Discussion Items

Introductions

■ Barb R. is ill today, Nancy M. is facilitating the meeting.
  ● There has been a change in the membership today.
  ● *Three new members:* Bruce Beaudoin (Region 1), Alissa Oetman (Region 6), and Gerry Leslie
  ● Mikki Myszak has left the group.
  ● Currently all of the regions are represented but Region 4.

Action Plan

Action Item #1.1 Inventory data systems and identify data to share.
  ● Appling for free and reduced hot lunch and breakfast is often the first thing families do when they have a major income change.
  ● Barb and Rich had met with Trina Anderson from CEPI.
  ● Notes from this meeting have been supplied to the group.
    ♦ Looking for hot lunch data – currently that data is located at Michigan.gov and refreshed 2 times per year. Using 2 tables on the WEB Site we should be able to create County level data. Rich is working on a Sample.
      ■ That data is routinely audited by the FDA, and the data quality is excellent. Currently the data is only published 2 times per year . It could be used as a leading indicator of communities in stress if it was updated monthly. CEPI is actually looking at doing that sometime in the future. The data will still be useful to agencies as an indicator of family and community crisis even if it is published in October and May.
      ■ On a side note, homelessness is a set aside qualification for a free lunch, they automatically qualify.

- ◆ Education data could be use as core outcomes for many poverty issues. Other items that would be useful include:
  - o # of school changes.
  - o Attendance at school
  - o # of family moves during a year
  - o Educational progress.
  - ■ As a side issue, Districts are required to provide transportation to home schools. The mandate is unfunded and this creates a negative incentive to identify homeless children in some districts.
- ● Rich and Barb will continue to work with MDE related to their data.
- ■ Heather W. gave a presentation on RHYMIS.
  - ● There have been six versions of RHYMIS; there have been several changes made to it over the course of the versions.
  - ● Heather explained that the process begins with staff filling out paper forms; these entrance form and exit form data are entered later into the database.
  - ● Most of the info collected in RHYMIS is not specifically geared to outcomes but is used for grant accountability.
  - ● Barb noted that the question set is much more appropriate to youth than the HUD data standards. She is currently partnering with Youth Providers all over the state to allow grantees to use the HMIS to report to RHYMIS. As part of that process, Michigan data currently included in RHYMIS will be copied to the HMIS to allow for real time report generation. Additionally we have built outcomes for Youth Providers in the HMIS including the Reunification Matrix. That data should be available shortly.
  - ● The fields in RHYMIS provide detailed information on:
    - ◆ Where they were? Where they are going?
    - ◆ Services young person received?
    - ◆ Placement when they leave us?
    - ◆ Transition out of short-term to independent living?
    - ◆ Successful vs unsuccessful exits?
  - ● Heather discussed the options and factors related to young adults and their appearance in the database.
    - ◆ Parents do drop the kids, throw up their arms, they are done.
    - ◆ It should be noted that RHYMIS still lacks some of the issues related to why kids could leave home.
    - ◆ Heather discussed increase in teen pregnancies.
      - ■ Heather noted that we do offer shelter for pregnant teens and help both the teenager and the child.
    - ◆ How are they doing in school? Grades? Very useful.
    - ◆ Kids are escaping domestic violence situations. Exit forms identify whether each issue (e.g., mental, drug, abuse) is related to situation are (a) youth or (b) family
  - ● Heather will send links and generate reports for the group. Barb thought that would be a great idea.
    - ◆ Heather walked the team through a generated report. It included bar charts and a list of all agencies in the area.
      - ■ It showed services supplied.

- Stacey V. shared with the team the Retrospective Cost Study. West Michigan Therapy Inc. compiled the study from a cost analysis survey.
  - They will be doing the survey annually.
  - Stacey V. began by walking the team through the questions.
  - A PowerPoint slideshow was created to present the findings.
  - There were 63 participants; there was a combined total of 930 months of stay.
    - ♦ The hope is that the number of participants will increase.
    - ♦ They were 90-95 percent successful in getting people to take the survey.
  - The total cost savings for the 63 participants for one year was $571,460.
  - Andrea noted that she will like to do a similar study in her area.

Action Item #1.2. Identify and implement ways of sharing data through the Campaign to End Homelessness Web site.
- Other presentations are planned for the future meetings.
  - A presentation on the new Web site (Pace & Partners) (related to 1.2)
  - There will be some oversight on the data released via the Web site.
  - This data will be refreshed on a routine schedule.
- The data sharing policy was discussed. DRT has created a policy for it. The hope is to present the data down to the COC level; this is currently in process.
  - A copy of that policy will be provided.
  - There will be a delay between the end of a quarter and publishing that quarter's data (two months, closer to three), so that data will be as complete as possible.
  - The hope is a report that COCs can populate with their info.

Action Item #1.3. Develop common strategies for measuring outcomes.
- The team needs to set a time to go through the 10-year plans. The team needs to find new ways to look at the data.
  - According to our plan, we should be beginning on that work and working on it through May.
  - The team needs to look for common strategies (This will be added to the agenda for the next meeting).
  - Vanessa will send out the analyses of common themes to the group.

Other Discussions
- The e-newsletter was discussed. If you have not received it, go to URL on the agenda and sign up.
  - Each month the workgroup info is updated by the facilitator. It also includes links to the team's minutes.
- Barb also gave an update on the DRT. The delay in their review of the Action Plans was explained to the team.
  - It will be the goal of the DRT to look for gaps, overlaps, etc. in the different Action Plans.
  - It should help give the teams guidance in moving forward.
- There will be future presentations. Some scheduled for the next meetings are:
  - Dean will speak about MSHDA data next month.
  - Housing locator data will be presented after that.

- Presentations are scheduled through June.
■ Vanessa shared data that is available on the Web site. She has 30 days worth of Web Site use data available. Current use is pretty low but this should change as additional information is placed on the WEB Site.

Tasks Completed
■ RHYMIS was reviewed.
■ The Retrospective Cost Study was reviewed.
■ An update on the MDE material was given by Barb.

Tasks Assigned
■ Heather W. will send out an example of a report from RHYMIS to the team,
■ Stacey will share the instrument from their study as well as the PowerPoint related to the findings.
■ Each of the team members will review the action plan to see what items are due in the next month and what their roles are moving forward.
■ Vanessa will send out the analyses of common themes to the group

Next Meeting
■ Thursday, March 12, 2 PM. Location, Go-To Meeting Log in, and telephone number are shown on the agenda for the next meeting